



## **REDWOOD Youth Programs Assistant & Mentor**

### **Organization Overview:**

Tree Street Youth is a young non-profit organization located in the Downtown “Tree Street Neighborhoods” of Lewiston, Maine. Our vision is to cultivate leaders who fear less, love more, and dream big, boldly shaping the future and creating communities united across lines of difference. Our mission is to support the youth of Lewiston-Auburn, Maine through academics, the arts, and athletics. We provide Lewiston- Auburn youth with a safe place that encourages healthy physical, social, emotional, and academic development.

At all times we strive to create a safe and welcoming environment for all youth while equipping them with the tools they will need to not only be successful now, but also in their futures. As an organization we encourage all youth no matter what grade they are in to explore all higher education options and future opportunities as they become lifelong learners, engaged citizens, and contributors to the world.

### **Program Overview:**

Our Center offers the Afterschool Program during the academic year and the Summer Program. **The Afterschool Program** provides a safe space that offers programming from 2pm-6pm during the academic year. Youth between Pre-K and 12th grade can come to the center to get homework help, play games and sports, and participate in enrichment classes and activities like art, languages, dance, music, crafts, and more. **The Summer Program** includes a morning summer camp for elementary youth from 8am-12:30pm and afternoon activities for youth 6th-12th grade. Programming in the summer includes classes taught by Summer Interns, field trips, swimming days, and college visits, and provides breakfast and lunch to all participating youth. All programming at Tree Street is provided at no cost to families.

The REDWOOD Youth Program Assistant and Mentor works directly with the REDWOOD girls empowerment program focused on serving girls grades 6th-12th through group and individual social emotional support and team building amongst the girls/young women of Tree Street.

### **Position Responsibilities:**

- Provide direct support to youth, including creating a fun, caring, positive environment for youth, planning and leading enriching activities, supervising spaces to ensure safe, respectful behavior, and supporting youth with their social emotional growth.
- Lead teacher of a classroom/gym activity - responsible for planning and leading out daily enrichment activity in one of the classroom or gym spaces
- Support daily clean-up, including cleaning up, sanitizing, and shutting down building spaces at the end of every shift.

- Support during arrival and dismissal times of youth, which may include leading the walking train to pick up and drop off youth.
- Occasional support supervision of 1-2 weekly outings (field trip or in-house small group activity).
- Attend weekly staff meetings and supervision meetings.

**Supervision:** The Youth Programs Assistant & Mentor reports Redwood Program Manager

**Schedule:** This is a part-time, 20-24 hours per week, salaried position with the schedule during the academic year being 2-6PM Monday, Tuesday, Thursday, Friday and 10AM-6PM on Wednesday. Summer hours are typically 12:30-4:30.

**Start Date:** August 29, 2022

*\*\*\* All decisions are based on nondiscriminatory factors without regard to race, color, religion, sex/gender, sexual orientation, national origin, disability or status as a veteran. We promote a positive and healthy working environment with respect for diversity.*